THE WOODLANDS TOWNSHIP BOARD OF DIRECTORS SPECIAL BOARD MEETING **DECEMBER 14, 2011 MINUTES**

THE STATE OF TEXAS Ş COUNTIES OF HARRIS & MONTGOMERY

The Board of Directors of The Woodlands Township met in regular session, open to the public, on December 14, 2011, posted to begin at 10:00 a.m. The meeting was held in a meeting room at the office of The Woodlands Township, 2801 Technology Forest Boulevard, The Woodlands, Texas, within the boundaries of The Woodlands Township.

DIRECTORS PRESENT: Chairman Bruce Tough, Vice Chairman Lloyd Matthews, Secretary Claude

Hunter, Treasurer Ed Robb, Director Nelda Blair, Director Tom Campbell and

Director Peggy Hausman

DIRECTORS ABSENT: None

STAFF/ADVISORS:

Don Norrell, President/General Manager, Monique Sharp, Assistant General Manager of Finance & Administration, Fire Chief Alan Benson, Susan Welbes, Director of Human Resources, Miles McKinney, Legislative Affairs & Transportation Manager, Karen Dempsey, Management Analyst, Mary Connell, Community Relations Manager, Mike Page and Bret Strong, Legal Counsel

PLEDGE OF ALLEGIANCE:

Director Campbell led the Pledge of Allegiance to the United States flag and Texas State flag.

CALL TO ORDER;

Chairman Tough called the meeting to order at 10:00 a.m. and declared that notice of this meeting was posted 72 hours in advance at the Courthouses of Montgomery and Harris Counties and inside the boundaries of The Woodlands Township at the office building located at 2801 Technology Forest Boulevard, The Woodlands, Texas. As there was a quorum of members present, the Board proceeded to conduct business regarding the following matters.

CONSIDER AND ACT UPON ADOPTION OF MEETING AGENDA;

MOTION: Motion by Secretary Hunter to adopt the agenda as presented; second by Director Campbell.

VOTE:

Ayes: Chairman Tough

Vice Chairman Matthews

Secretary Hunter Treasurer Robb Director Blair Director Campbell Director Hausman

Nays: None

Abstentions: None

Absent: None

ACTION: Motion passed unanimously (7-0).

RECOGNIZE PUBLIC OFFICIALS;

No public officials were recognized.

PUBLIC COMMENT:

The following individuals addressed the Board:

- Mike Bass-Montfair noise measurement study (yielded time to Phillip Givens)
- <u>Tabatha Lenox</u>-Montfair noise measurement study (yielded time to Phillip Givens)
- Phillip Givens-Montfair noise measurement study/resolution

RECEIVE, CONSIDER AND ACT UPON APPROVAL OF THE MINUTES OF THE NOVEMBER 10, 2011 BOARD WORKSHOP AND NOVEMBER 16, 2011 REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF THE WOODLANDS TOWNSHIP;

MOTION: Motion by Secretary Hunter to approve the minutes of the November 10, 2011 Board Workshop and November 16, 2011 regular Board Meeting, with corrections; second by Vice Chairman Matthews.

VOTE:

Ayes: Chairman Tough

Vice Chairman Matthews

Secretary Hunter Treasurer Robb Director Blair Director Campbell Director Hausman

Nays: None Abstentions: None Absent: None

ACTION: Motion passed unanimously (7-0).

RECEIVE, CONSIDER AND ACT UPON THE FINANCIAL REPORT;

MOTION: Motion by Secretary Hunter to approve the Financial Report for the ten months ended October

31, 2011; second by Director Blair.

VOTE: A

Ayes: Chairman Tough

Vice Chairman Matthews

Secretary Hunter Treasurer Robb Director Blair

Director Campbell Director Hausman

Nays: None Abstentions: None Absent: None

ACTION: Motion passed unanimously (7-0).

The Financial Report is attached hereto as Exhibit "A."

Following the Financial Report, Chairman Tough recognized Steve Burkett, former President/General Manager of The Woodlands Community Association and his wife, Bobbie.

RECEIVE, CONSIDER AND ACT UPON APPROVAL OF A TAX ABATEMENT AGREEMENT BETWEEN THE WOODLANDS TOWNSHIP AND DR. DIRK D. LAUKIEN, OWNER AND R.P.C., INC. TENANT-LESSEE;

MOTION: Motion by Vice Chairman Matthews to approve a tax abatement with Dr. Dirk D. Laukien, owner-lessor and RPC, Inc., tenant-lessee and authorize the Board Chairman to sign the tax abatement agreement in connection therewith; second by Secretary Hunter.

VOTE:

Ayes: Vice Chairman Matthews

Secretary Hunter Treasurer Robb Director Blair Director Campbell Director Hausman

Nays: None

Abstentions: Chairman Tough

Absent: None

ACTION: Motion passed (6-0; 1 abstention).

RECEIVE, CONSIDER AND ACT UPON AUTHORIZING THE PURCHASE OF ELECTRIC UTILITY VEHICLES FOR TOWN CENTER RANGER PROGRAM;

MOTION: Motion by Director Blair to authorize the purchase of three Global Electric Motorcars (GEM) from Broadway Powersports for \$59,040.01; second by Director Hausman

VOTE:

Aves: Chairman Tough

Vice Chairman Matthews

Secretary Hunter Treasurer Robb Director Blair Director Campbell Director Hausman

Nays: None

Abstentions: None

Absent: None

ACTION: Motion passed unanimously (7-0).

RECEIVE, CONSIDER AND ACT UPON LAND LEASE AGREEMENT MATTERS RELATED TO CENTRAL FIRE STATION;

MOTION: Motion by Director Blair to approve a letter agreement, with minor modifications, with The Woodlands Land Development Company and Montgomery County, and authorize The Woodlands

Township President/General Manager to execute and deliver the letter agreement and such other related documents as contemplated thereby on behalf of The Woodlands; second by Vice Chairman Matthews.

VOTE: Ayes: Chairman Tough

Vice Chairman Matthews

Secretary Hunter Treasurer Robb Director Blair Director Campbell Director Hausman

Nays: None

Abstentions: None

Absent: None

ACTION: Motion passed unanimously (7-0).

RECEIVE, CONSIDER AND ACT UPON ADOPTION OF AN AMENDED 2012 MEETING SCHEDULE FOR THE BOARD OF DIRECTORS OF THE WOODLANDS TOWNSHIP;

<u>MOTION:</u> Motion by Secretary Hunter, second by Director Blair to amend the 2012 meeting schedule and hold the regular Board meeting in February on Thursday, February 23, 2012 at 6:00 p.m. instead of Wednesday, February 22, 2012 at 6:00 p.m.;

VOTE:

Ayes: Chairman Tough

Vice Chairman Matthews

Secretary Hunter
Treasurer Robb
Director Blair
Director Hausman
Nays: Director Campbell

Abstentions: None

Absent: None ACTION: Motion passed (6-1).

CLOSED MEETING (IF APPLICABLE):

RECESS TO EXECUTIVE SESSION TO DISCUSS MATTERS RELATING TO REAL PROPERTY PURSUANT TO §551.072, TEXAS GOVERNMENT CODE; DELIBERATION OF ECONOMIC DEVELOPMENT NEGOTIATIONS PURSUANT TO §551.087, DISCUSS PERSONNEL MATTERS PURSUANT TO §551.074; TEXAS GOVERNMENT CODE, AND TO CONSULT WITH THE WOODLANDS TOWNSHIP'S ATTORNEY CONCERNING PENDING LITIGATION PURSUANT TO §551.071. TEXAS GOVERNMENT CODE;

Chairman Tough announced that there was no need for Executive Session.

DISCUSS FUTURE AGENDA/ANNOUNCEMENTS:

CONSIDERATION OF ITEMS TO BE PLACED ON THE AGENDA FOR NEXT MONTH'S MEETING;

- Place Sterling Ridge Village Association resolution regarding request for TxDOT to conduct a noise study of the Montfair/FM 2978 area on the January 2012 agenda for consideration and possible action;
- Discussion of alternate ideas toward improving roadway noise in all areas of the Township

BOARD ANNOUNCEMENTS;

 Town Hall Meeting and Volunteer Recognition Event will be held on January 25, 2012 following the regular Board meeting;

PUBLIC COMMENT; AND

• None

ADJOURNMENT:

MOTION: Motion by Secretary Hunter to adjourn the meeting at 10:45 a.m.; second by Director

Campbell.

VOTE: Ayes: Chairman Tough

Vice Chairman Matthews

Secretary Hunter
Treasurer Robb
Director Blair
Director Campbell
Director Hausman

Nays: None

Abstentions: None

Absent: None

ACTION: Motion passed unanimously (7-0).

Claude Hunter

Secretary, Board of Directors

EXHIBIT OMISSIONS**

EXHIBIT "A"

To view Exhibits, please contact the Records Management Analyst at 281-210-3489.